



Facility Rental Rates

Revised: 06/15/2023

MINIMUM RENTAL IS 3 HOURS, MONDAY-FRIDAY

| Gallery | Capacity | First Three Hours | Additional Hour |
|--------------------|-----------------|--------------------------|------------------------|
| East Gallery | 100 | \$ 500.00 | \$ 150.00 |
| Greenfield Gallery | 50 | \$ 250.00 | \$ 50.00 |
| Montgomery Hall | 300 | \$ 1,000.00 | \$ 350.00 |
| Tented Courtyard | 100 | \$ 750.00 | \$ 200.00 |
| Maximum Capacity | 550 | \$ 2,500.00 | \$ 750.00 |

Payments and Deposits

Sales Taxes will be added to all Rentals. The 50% deposit required at booking is refundable, up to two weeks prior to the event. A security deposit of \$250 is also required for all rentals. The security deposit will be refunded within 15 business days after the event provided the space is returned in a reasonable condition or additional cleaning fees will apply. Final balance of the facility use fee is due one (1) week prior to the event. All fees are subject to change prior to signing of the Facility Rental Agreement. 501(c)(3) Tax-Exempt nonprofit organizations, are eligible for a 10% discount off the standard rate with the submission of their W9.